



**CITY OF SIDNEY**  
*www.sidneyoh.com*  
**USE COMPLIANCE CERTIFICATION**

Business Name (DBA) \_\_\_\_\_

Facility (Site) Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ E-mail: \_\_\_\_\_

FEIN (Federal Employer Identification Number) \_\_\_\_\_

Property Owner (if different than Business) \_\_\_\_\_

Leasing Agent / Property Manager \_\_\_\_\_ Phone \_\_\_\_\_

Previous Business Name and Use at this address \_\_\_\_\_

**Business Operation Information**

- Are you relocating within the City? .....  Yes  No
- Are you expanding to an additional location? .....  Yes  No
- Are you a new business in the City? .....  Yes  No
- Anticipated date of opening / occupancy:..... \_\_\_\_\_

**Building Information**

- Does this business occupy the entire building? .....  Yes  No
- Number of stories above ground:..... \_\_\_\_\_
- Will the basement be used for storage or work area? .....  Yes  No
- Is this a multi-tenant building? .....  Yes  No
- Are you currently occupying the building? .....  Yes  No
- If yes, what date did you begin? ..... \_\_\_\_\_
- Number of square feet this business occupies: ..... \_\_\_\_\_

**Proposed Use Group (check all that apply)**

- Assembly A1 A2 A3 A4 A5
- Business Office B
- Educational E1
- Factory F1 F2
- High Hazard H1 H2 H3 H4 H5
- Institutional I1 I2 I3 I4

- Mercantile M1
- Storage S1 S2
- Utility U
- Residential R1 R2 R3 R4
- Daycare A3 E I1 I4 R3

\*Please request "Occupancy and Use Classification" document if you are unsure of your use group

**Describe IN DETAIL the type of business, including its function, special equipment, materials and processes, etc:**

- \*Will you be installing or changing signs? .....  Yes  No
- \*Will you be using any temporary signs? .....  Yes  No
- \*Will you store equipment or materials outside? .....  Yes  No
- \*Will you be storing vehicles outside for repair or sale? .....  Yes  No
- Will you display merchandise outside? .....  Yes  No
- Will you have a specific delivery or loading area? .....  Yes  No
- Will you have a large trash container outside? .....  Yes  No

- Does an enclosure already exist for the trash container? ....  Yes  No
- Typical time of operation: open at \_\_\_\_\_ close at \_\_\_\_\_
- How many shifts (typical)?  1  2  3
- Does this building have a basement? .....  Yes  No
- Will the basement ever be used by the public? .....  Yes  No
- \*If yes, a separate permit is/may be required in addition to the Use Compliance Certificate

**NOTE: If you are doing any interior or exterior construction or modification of the electrical, mechanical or plumbing systems a permit may be required.**

**Existing Fire Protection System**

Sprinklers:  Full NFPA 13  Limited Area  Hood  
 Other sprinkler \_\_\_\_\_

Alarm:  Automatic  Manual  Access Control

**Utilities (Water, Sanitary, and Storm Sewer) System**

\*What is your Standard Industrial Classification (SIC) Code? \_\_\_\_\_

\* If industrial, a Data Disclosure Form is required

Do you produce / manufacture a product? .....  Yes  No

**A copy of the most recent Backflow Certification is required to be submitted with this application.**

