

Created 01.30.13

Position: Utilities Equipment Operator I Inflow and Infiltration

Reports To: Utilities Foreman II Inflow and Infiltration

Department: Underground Utilities, Sewer Collection/Inflow & Infiltration

Work Location: Service Center, work area varies as needed

Work Schedule: Typically Monday thru Friday 7:30 am to 4:00 pm (40hrs/week)

Position Summary

The I&I division of the Sanitary Sewers department is tasked with cleaning, televising and evaluating the City's sanitary sewer system; performing rehabilitation of the sanitary sewer infrastructure; administering the Private Property I&I Reduction Program; monitoring the work of contractors. The Crew Member (Utilities Equipment Operator I) is an entry level position and serves as the member of a crew in the performance of field duties and assignments. The Crew Member position may also be tasked with performing the duties, as directed, of a Crew Leader (Equipment Operator II) on a temporary basis and only after demonstrating competence.

The Crew Member may also be required to work within any part of the Sanitary Sewer Department, as directed, performing skilled maintenance and operation of the City's sanitary sewer system.

As a public employee this position is responsible for providing reliable delivery of utility services. This position requires consistent and prompt response to emergency repairs that occur outside of normal workdays and shifts.

Job Dimensions

Primary responsibilities for this position include acquiring data related to the sanitary sewer system and I&I reduction activities; the ability to review videos and drawings of contractors inspections of private laterals; evaluate the conditions of laterals according to LACP standards; performing rehabilitation of sanitary sewers; perform operation and maintenance of the sanitary sewer system; performing locate services for all City utilities (water, sanitary sewer and storm sewer) infrastructure; effectively and safely operate the mechanical and electronic equipment used in the performance of job duties such as, but not limited to, vehicles, CCTV equipment, sewer grouting equipment, sewer cleaning equipment, dump trucks, excavation equipment, GPS equipment and locating equipment; communicate effectively with co-workers and supervisors; respond to citizens and customers in an effective and respectful manner; follow City policies and procedures.

Secondary responsibilities include performing tasks that require similar skills in the operations and maintenance of the water distribution and metering systems; snow removal as directed; assisting other departments in the performance of their job duties as directed.

Nature and Scope

- Provide guidance and direction to other crew members on a work project when assigned to serve as a Crew Leader on a temporary basis
- Effectively use a PC, software and field equipment used by the department in the performance of duties and assignments
- Exercise sound judgment and knowledge of water, sanitary sewer and storm water systems
- Respond to numerous call-outs outside of normal work days and shifts including weekends and holidays
- Perform job duties in a safe manner consistent with City policies and procedures
- Apply mechanical skills and creativity to solve problems
- When directed, perform work for all divisions within sewer and water as well as any other department within the City
- Perform job duties under stressful conditions including inclement weather or adverse conditions

Major Challenges

- Respond to calls for service during non-scheduled work hours and with minimal supervision
- Learn and assist in work that requires developing specialized skills through experience
- Apply mechanical skills and creativity to solve problems
- Address questions or comments from the public in emergency situations
- Ability to effectively resolve customer conflict
- Assist in maintaining current and accurate documentation of residential and business compliance of the I&I program requirements and deadlines.
- Ability to effectively resolve customer conflict.

Other Requirements

- Working in potentially hazardous conditions and confined spaces
- Physically able to perform the duties of the position including walking, crawling, climbing, squatting, lifting up to 80 pounds and physical exertion for extended periods of time
- Implement safety precautions when performing job duties
- Apply ODOT Work Zone Traffic Control and Safety practices, where applicable, in the performance of job duties
- Obtain and apply knowledge of regulatory requirements related to the installation, operation and maintenance of public utilities
- Stay abreast of new equipment, technology, and methodology as they pertain to public utilities and job duties
- Exercising safety precautions during work

Qualifications/Requirements

- High school diploma or GED equivalent
- Valid class B CDL with tanker and air brake endorsement or ability to obtain within six months
- Possess or obtain within 12 months NASSCO-PACP, MACP & LACP certification.

- Possess or obtain within 18 months EPA Class I Collection license.
- A minimum of three years of relevant experience in the Underground Utilities Department or other closely related experience (construction, plumbing, HVAC, electrical or similar).
- Maintain residency as required by the City.

Other Desired Qualifications /Skills

- Ohio EPA Class I Collection license or higher
- Extensive knowledge of water distribution systems
- A working knowledge of computer programs in Microsoft office using Word, Excel, Power Point and Access.

- Valid class B CDL with tanker and air brake endorsement or ability to obtain within six months Possess or obtain within 12 months NASSCO-PACP, MACP & LACP certification. Possess or obtain within 24 months EPA Class I Collection license. A minimum of three years of relevant experience in the Underground Utilities Department or other closely related experience (construction, plumbing, HVAC, electrical or similar)
- Maintain residency as required by the city

Other Desired Qualification/Skills

- Ohio EPA Class I Collections license or higher
- Extensive knowledge of water distribution systems