



ADOPT-A-PARK

City of Sidney Parks and Recreation Department

ADOPT-A- PARK Program

ABOUT: Adopt-A-Park is a citywide program that elicits support of the city's vast parks system. Adopters volunteer their time and resources to provide general care and maintenance of these parks. The program engages those in the community that want to give back by helping with maintaining the safety and appearance of the city parks.

THE ADOPTERS: Anyone that is interested in adopting a park is welcome to participate in the program.

They include:

- Schools
- Faith-based organizations
- Corporations
- Neighborhood members
- Individuals or families
- Community groups

Adopters are recognized for their commitment to maintaining the park as a valuable resource to the community via the city's Facebook and web pages. While there is no charge to participate, adopters are required to provide their own equipment and supplies. Adopters have the option to purchase a standardized recognition sign to post in the park.

ADOPTER RESPONSIBILITIES: Adopters make a commitment to maintain the adopted park for a minimum of one year. The agreement will renew annually unless the adopter or the city cancels the agreement in writing. Needs of the parks vary, but the adopters typically perform the following activities:

- Monitor the park weekly
- Water any new plants (trees, shrubs, flowers) as needed
- Review trees for die back, disease, and large hanging limbs, call the parks office to report an issue at 937-498-8155. If there is an imminent danger, please call 911
- Edge sidewalks and keep them clear of debris and weeds



ADOPT-A-PARK

RESPONSIBILITIES (continued)

- Paint over or remove graffiti (Parks Department will provide needed materials)
- Keep park signs clear and visible (Parks Department will provide needed materials)
- Pick up litter regularly and place in park trash cans or remove from site for disposal
- Pick up limbs and place in a pile in the parking lot for Parks staff to remove
- Rake safety surfaces in worn areas (under swings and slides)

HOW TO ADOPT A PARK: Contact the City of Sidney Park Ranger to determine which parks are available for adoption. Fill out the attached application for approval. Have all volunteers sign the release of liability form(s) prior to the workday and return to the Park Ranger. Minors with guardian approval can volunteer.

Contact information:

Ranger Justin Aselage
City of Sidney, Service Center
415 S Vandemark Rd.
Sidney, Ohio 45365

jaselage@sidneyoh.com

<http://www.sidneyoh.com/Parks/index.asp>.

937-538-0838 (c)

937-498-2335 ext.8455 (p)

937-498-8109 (f)



CITY OF SIDNEY
PARKS
AND RECREATION
Learn. Play. Grow.

ADOPT-A-PARK Agreement

Name of adopter _____
(Individual, family, company or organization)

Address _____

Primary Contact _____

Address _____

Phone _____ **Email** _____

Park name _____ **Address** _____

The group agrees to do the following:

- Maintain the park on a regular basis (please check a box below to indicate your commitment)
 - Daily
 - Weekly
 - Bi-weekly
 - Other _____
- Pick up litter and place in existing trash receptacles or remove from site for disposal
- Keep park signs clean, visible and paint if needed (Parks Department will provide needed materials)
- Water new plants as needed (trees, shrubs, flowers etc.)
- Review trees for die back, disease, and large hanging limbs, call the Parks Office to report an issue at 937-498-8155. If there is an imminent danger, please call 911
- Edge sidewalks and keep them clear of debris and weeds
- Paint over or remove graffiti (Parks Department will provide needed materials)
- Pick up downed limbs and place in a pile in the parking lot for Parks staff to remove
- Rake safety surfaces in worn areas (swings, slides etc.)

Describe in detail any other activities that you would like to include in the adoption:



ADOPT-A-PARK VOLUNTEER AGREEMENT FOR SPONSORED (GROUP) SERVICES

Name of SPONSOR or ORGANIZATION: _____

Address: _____ Apt. No. _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____; web address: _____

CONTACT PERSON (Liaison for day-to-day operations): _____

Contact Person's Address: _____ Apt. No. _____

City: _____ State: _____ Zip: _____

Contact's home phone: (____) _____; work phone (____) _____; e-Mail: _____

*Brief description of work to be performed. Include location, event, date/day, **expected start & finish times**, minimum time commitment if required (attach project description to this form if applicable).*

We, the Sponsoring Organization and each of the undersigned participants, hereby volunteer our services, as described above, to assist the City of Sidney's Department of Parks and Recreation in its authorized work. We hereby grant to the CITY the right and permission to make and use artwork and photographs of us, including minors named below on whose behalf we are signing, and with respect to any printed matter in connection therewith, to include such artwork and photographs in any CITY informational or promotional advertising publicity or reports, in any media, and to use our names, including names of minors on whose behalf we are signing, in connection with the foregoing.

Sponsoring Organization agrees to obtain parental/guardian consent for each participant less than 18 years of age and to comply with applicable child labor laws. The Sponsoring Organization and each of the undersigned participants understand that individuals volunteering under this agreement receive no compensation for the above work and that volunteers are NOT considered City of Sidney (CITY) employees for any purpose. Participants acknowledge and agree that in performing the acts and services anticipated by this agreement that such participants are volunteers, and, as such are not employees of the City of Sidney and not covered by any retirement system through the City of Sidney, including but not limited to Public Employees Retirement System, or covered by any disability coverage through the City, including but not limited to the Ohio Bureau of Workers' Compensation system. We also understand that either the CITY or the Sponsoring Organization may cancel this agreement at any time by notifying the other party.

The Sponsoring Organization and each of the undersigned participants understand the possible risks of the volunteer position duties described above and find them acceptable for our participation. By signing below, each participant acknowledges that his/her participation is completely voluntary and that he/she willingly assumes those risks. The Sponsor and each of the undersigned participants do hereby covenant with the City of Sidney that we will hold harmless and release the City of Sidney, its officers, agents, or employees from any liability, on account of any injury or damage sustained by virtue of, or arising out of any volunteer activity in which we engage.

Signature of Sponsor or Organization Contact Person _____ Date _____

Signature of Parks and Rec. Supervising Staff _____ Date _____

For Internal Use Only – TERMINATION OF AGREEMENT

Agreement terminated on _____

Mo., Day, Year Employee Signature



CITY OF SIDNEY
PARKS
AND RECREATION
Learn. Play. Grow.

ADOPT-A-PARK

WORK AGREEMENT FOR SPONSORED (GROUP) VOLUNTEER SERVICES

ADULT INDIVIDUAL PARTICIPANT SIGN-IN

Name of SPONSOR or ORGANIZATION: _____

By signing below, I hereby certify that I have read the Work Agreement for Sponsored (Group) Services and I fully understand its content. I am signing of my own free will.

NAME (please PRINT clearly)	Signature (Parent or Legal Guardian signature for participants under 18 are required on Parental Agreement for Minor Volunteer Services)	Number
1.		1
2.		2
3.		3
4.		4
5.		5
6.		6
7.		7
8.		8
9.		9
10.		10
11.		11
12.		12
13.		13
14.		14
15.		15
16.		16
17.		17

Total No. Volunteers: _____



CITY OF SIDNEY
**PARKS
 AND RECREATION**
Learn. Play. Grow.

ADOPT-A-PARK

PARENTAL AGREEMENT FOR MINOR VOLUNTEER SERVICES

Last Name: _____ First Name: _____ MI: _____

Address: _____ Apt. No. _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ Email address _____

Brief description of work to be performed, including location, event, expected schedule (days/hours) minimum time commitment required, if applicable.

I understand that my child will not receive any compensation for the above work and that volunteers are NOT considered City of Sidney (CITY) employees for any purpose. I also understand that either the CITY or I may cancel this agreement at any time by notifying the other party.

My child does hereby volunteer services, as described above, to assist the City of Sidney's Department of Parks and Recreation in its authorized work. I hereby grant to the CITY the right and permission to make and use artwork and photographs created or taken of the minor named below on whose behalf I am signing, and with respect to any printed matter in connection therewith, to include such artwork and photographs in any CITY informational or promotional advertising publicity or reports, in any media, and to use the name of the minor on whose behalf I am signing, in connection with the foregoing.

I acknowledge and agree that in performing the acts and services anticipated by this agreement that my child is a volunteer, and, as such are not employees of the City of Sidney and not covered by any retirement system through the City of Sidney, including but not limited to Public Employees Retirement System, or covered by any disability coverage through the City, including but not limited to the Ohio Bureau of Workers' Compensation system

I understand the possible risks of volunteer position duties and find it acceptable for my child's participation, and acknowledge that my child's participation is completely voluntary and assume those risks. I, (the child's parent(s)/guardian(s)), do hereby covenant with the City of Sidney that I release the City of Sidney, its officers, agents, or employees from any liability, on account of any injury or damage sustained by virtue of, or arising out of any volunteer activity my child engages in.

 Signature of Volunteer (minor)

 Date

 Signature of parent or adult guardian of above-named minor volunteer

 Date

 Signature of Recreation staff supervising Volunteer

 Date

For Internal Use Only – TERMINATION OF AGREEMENT

Agreement terminated on _____
 Mo., Day, Year Employee Signature