



**Division of Surface Water**  
**NPDES Small MS4 General Permit**  
**(OHQ000003) Annual Reporting Form**

**Instructions for completing this form**

- OHQ000003 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1st.
- Complete the form and sign and date the certification statement below
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Do not include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form.  
 You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:  
 Ohio Environmental Protection Agency  
 Division of Surface Water  
 Storm Water Program-Small MS4  
 P.O. Box 1049  
 Columbus, Ohio 43216-1049

**General Information**

<b>Small MS4 Annual Report for Year:</b> 2017		<b>Ohio EPA Facility Permit Number:</b> 1GQ00066*BG	
<b>Name of MS4:</b> City of Sidney			
<b>Mailing Address:</b> 201 W. Poplar St.			
<b>City:</b> Sidney		<b>State:</b> OH	<b>Zip Code:</b> 45365
<b>Country:</b> USA		<b>County:</b> Shelby	
<b>Primary Contact:</b> Barry Zerkle		<b>Title:</b> Wastewater Treatment Plant Superintendent	
<b>Email Address:</b> bzerkle@sidneyoh.com		<b>Phone:</b> (937) 498-8721	<b>Fax:</b>

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

**Upload File Name for Table of Organization:** Table of Organization.pdf

**Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

<b>Applicant Name:</b> Brent W Bruggeman	<b>Title:</b>
<b>Signature:</b> Electronically submitted by turkey	<b>Date:</b> Electronically submitted on 03/06/2018

**PUBLIC EDUCATION AND OUTREACH**

**Estimate Your Permit Area of Total Population:** 21229

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Effective
Create an informed and knowledgeable community	City of Sidney WWTP Superintendent	Place informative articles on the City of Sidney's website	Cleaning Up Stormwater Runoff	The general public	5	Yes

Summary of Results: We placed a document on the City's website that educates the public on the basics of stormwater pollution, and how they can participate in pollution prevention

Comments:

Maintain a display at the Shelby County Fair	City of Sidney WWTP Superintendent	Distribute and display educational materials on stormwater pollution prevention to the community along with water conservation technologies	Color Your World With Conservation	A broad audience including the general public, developers, commercial and industrial entities	5	Yes
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Summary of Results: As a member of the Shelby Environmental Education Coalition (SEEC) we provided educational material on ways to reduce stormwater pollution and protect water resources to the attendees

Comments: Average attendance is 11,000 for this 7-day event

Increase awareness about watershed function and non-point source pollution	City of Sidney WWTP Superintendent	Educate a minimum of 1,000 students and adults annually	Watersheds and non-point source pollution prevention	Adults, Sidney High, Middle, and Grade school students	100	Yes
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Summary of Results: There were a total of 1,958 participants introduced to the concept of watersheds, how to reduce non-point source pollution, and ways to reduce the amount of stormwater runoff from their property

Comments:

**PUBLIC EDUCATION & OUTREACH**

*Summarize activities you plan to undertake during the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Proposed Schedule
Create an informed and knowledgeable community	City of Sidney WWTP Superintendent	Place informative articles on the City of Sidney's website	TBD	The general public	5	Place a pollution prevention article on the City website for a minimum of two-months

Summary of Planned Activities: Place an article on the City's website informing residents of activities they can perform to reduce the amount of pollutants entering our storm sewer system

Comments: N/A

Distribute information and publications at community events	City of Sidney WWTP Superintendent	Provide the public with guidance and educational material on how their daily activities can impact stormwater quality	TBD	A broad audience including the general public, developers, commercial, and industrial entities	5	Maintain a display and distribute brochures, pamphlets, and other items during the week of the fair
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Summary of Planned Activities: Provide a display and disseminate educational material to protect our stormwater and the Great Miami River

Comments: N/A

Place a stormwater pollution prevention message on a billboard	City of Sidney WWTP Superintendent	Increase public awareness that stormwater goes untreated to the nearest stream, lake, or river	Storm Drains Are Not Garbage Cans!	The general public	50	Run the display for a four-week time period
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Summary of Planned Activities: Place a message on a billboard in the City along with local contact information to allow residents to report illegal dumping and learn more about pollution prevention

Comments: N/A

Raise awareness about watershed function and non-point source pollution	City of Sidney WWTP Superintendent	Educate a minimum of 1,000 students and adults annually	Watersheds and non-point source pollution prevention	Adults, Sidney High, Middle, and Grade school students	100	Provide watershed and non-point source pollution prevention education for Sidney adults and students during the next reporting cycle
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Summary of Planned Activities: Adults and students will be introduced to the concept of watersheds, how to reduce non-point source pollution, and ways to reduce the amount of stormwater runoff from their properties

Comments: N/A

**PUBLIC INVOLVEMENT AND PARTICIPATION**

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate Of People Participated	Effective
Stream quality monitoring to determine the health of local streams	City of Sidney WWTP Superintendent	Facilitate training of 800 adults and students annually	N/A	Adults, Sidney High, and Grade school students	931	Yes

Summary of Results: Participants seined and identified macro invertebrates, performed chemical tests, and recorded visual observations. They used the collected data to evaluate the relative health of the streams

Comments:

## PUBLIC INVOLVEMENT AND PARTICIPATION

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Proposed Schedule
Stream quality monitoring to determine the health of local streams	City of Sidney WWTP Superintendent	Facilitate training of 800 adults and students annually	N/A	Adults, Sidney High, and Grade school students	800	Hold stream team monitoring during the next permit cycle

Summary of Planned Activities: Participants will seine and identify macro invertebrates, perform chemical tests, and record visual observations. They will use the collected data to evaluate the relative health of the streams

Comments:

Clean Sweep of the Great Miami River	City of Sidney WWTP Superintendent	Coordinate a volunteer effort to reduce the pollution of our local river and promote a clean and natural resource	Get Wet, Get Dirty, Get Going!	The general public	70	Coordinate a river clean-up in July to clean 12 miles of the Great Miami River
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Summary of Planned Activities: Encourage public involvement and participation in keeping our waterways clean by having volunteers remove debris from the Great Miami River

Comments: This event will be promoted in newspapers, on television, websites, and the radio

## ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	City of Sidney WWTP Superintendent	Ensure appropriate enforcement procedures and actions	Yes	City Codified Ordinance Chapters 913 and 919, www.sidneyoh.com	Yes

Summary of Results or Activities: There were 7 investigations that were addressed and documented during this permit year

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
Storm Sewer System Map	City of Sidney WWTP Superintendent	Continue to map and field verify all known outfalls using GPS and Arc GIS technology	Yes	All of the known storm sewer outfalls have been mapped using GPS and Arc GIS technology. The map also contains the name of the receiving streams.	Yes

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
HSTS Mapping and List	City of Sidney WWTP Superintendent	Evaluate the status of all the home sewage treatment systems located in our MS4	Yes	There were three home sewage treatment systems that were connected to the City's sewer system this permit year. A proposed connection schedule has been developed for eligible addresses.	Yes

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
IDDE Plan	City of Sidney WWTP Superintendent	Locate and eliminate illicit discharges within the MS4	Yes	We created a list of home sewage treatment systems that have the possibility to discharge into our MS4. We have also developed a map showing the location of all known home sewage treatment systems within the City limits.	Yes

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Total # of Outfalls	# of Outfalls Screened	# of Dry-Weather Flows Identified	# of Identified Illicit Discharges	# of Eliminated Illicit Discharges	Effective
Dry-Weather Screening of Outfalls	City of Sidney WWTP Superintendent	Dry-weather screen at least 20 percent of outfalls annually during the permit term	Yes	67	63	0	0	0	Yes

Comments:

Upload File Name for the Illicit Discharges: Illicit Discharge Connection Schedule.pdf

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Planned Activities	Comments	Effective
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No records found

**ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)**

*Summarize activities you plan to undertake for the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
IDDE Plan	City of Sidney WWTP Superintendent	Locate and eliminate illicit discharges within the MS4	Investigate, address, and document illegal discharges to the MS4 including illegal dumping and spills in a timely manner	Respond to all complaints received within 24-hours to minimize adverse water quality impacts or repeated dumping

Comments:

Dry-Weather Screening of Outfalls	City of Sidney WWTP Superintendent	Dry-weather screen a minimum of 20% of known outfalls and any newly installed or previously unknown outfalls	Continue to identify and screen outfalls per Standard Operating Procedures that we have developed	Dry-weather screen all previously unknown and new outfalls along with a minimum of 14 existing outfalls to ensure that all outfalls are screened during this permit cycle
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Comments:

Ordinance or other regulatory mechanism	City of Sidney WWTP Superintendent	Review and enforce local regulations prohibiting non-stormwater discharges into the MS4	Enforce existing regulatory mechanisms and develop new ones as necessary to prohibit illicit discharges into the MS4	Review the City's stormwater ordinances and record any proposed changes in the permit year. Implement appropriate enforcement procedures and actions.
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Comments:

HSTS Mapping and List	City of Sidney WWTP Superintendent	Assess the status of 100% of the home sewage treatment systems located in the MS4. Update the home sewage treatment system map as necessary	Work with the local Health Department and City officials to review the status of the home sewage treatment systems located within the City	Work with the County Health Department and local wastewater authority to require eligible addresses to comply with Connection Orders
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Comments:

Storm Sewer System Map	City of Sidney WWTP Superintendent	Update the stormwater outfall map annually	Field verify and map all new or previously unknown outfalls using GPS and Arc GIS technology	All new or previously unknown outfalls will be dry-weather screened per Standard Operating Procedures and added to the existing outfall map
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Comments:

**CONSTRUCTION SITE RUNOFF CONTROL**

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	Engineering Manager	Review and modify ordinances to better control water quality	Yes	City Codified Ordinance Chapter 919 <a href="http://www.sidneyoh.com">www.sidneyoh.com</a>	Yes

Summary of Results or Activities: The City's stormwater ordinances were reviewed

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Standards Being Used	Effective
Sediment and Erosion Control Requirements	Engineering Manager	Ensure that 100% of the applicable sites are meeting the requirements	Yes	City of Sidney Construction Standards and Drawings Section 600	Yes

Summary of Results or Activities: Applicable construction sites are required to install and maintain erosion and sedimentation BMP's

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Effective
Complaint Process	WWTP Superintendent	Ensure that all concerns are addressed and documented in a timely manner	Yes	1	1	Yes

Summary of Results or Activities: The contractor was contacted about the erosion control measure issues and they corrected them. All correspondence was documented.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Engineering Manager	Review all applicable site plans prior to construction	Yes	2	2	Yes

Summary of Results or Activities: All site plans have been reviewed prior to approval per City Codified Ordinance Chapter 919.19

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Sites Inspected	Average Frequency	Effective
Site Inspection Procedures	Engineering Manager	Inspect all applicable sites every month at a minimum	Yes	2	22	2	Yes

Summary of Results or Activities: Sites were inspected to ensure that control are installed and maintained per requirements

Comments:

Upload File Name(s) for Applicable Sites: Applicable Construction Sites.pdf

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Engineering Manager	Enforce the use and maintenance of construction site erosion and sediment control BMP's	Yes	1	1	Yes

Summary of Results or Activities: City Codified Ordinances are used to enforce sanctions such as stop work orders, fines, and bonding requirements

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurements	Effective
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No records found

## CONSTRUCTION SITE RUNOFF CONTROL

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism	Engineering Manager	Review, enforce, and modify as needed City ordinances to control water quality from sites that disturb equal to or greater than one acre	Use regulatory mechanisms for enforcement of control measures to the maximum extent practicable	Continue to enforce City ordinances ensuring that sediment and erosion controls meet or exceed requirements during the next permit year

Comments:



Sediment and Erosion Control Requirements	Engineering Manager	Ensure that 100% of the applicable construction sites are meeting or exceeding the requirements	Enforce regulation requiring erosion and sedimentation controls on applicable sites	All construction sites equal to or greater than one acre will be required to implement and maintain appropriate erosion and sedimentation BMP's
Comments:				
Complaint Process	WWTP Superintendent	Ensure that all concerns are addressed and documented in a timely manner	Address and document all complaints received by the public related to construction site sediment and erosion control	All complaints received in the next reporting cycle will be addressed in a timely manner and documented
Comments:				
Site Plan Review Procedures	Engineering Manager	Review 100% of applicable site plans prior to construction	Continue our site plan review procedures that will incorporate consideration of potential water quality impacts	Site plans received in the next reporting cycle will be checked for compliance with local requirements and approved by the Engineering Manager
Comments:				
Site Inspection Procedures	Engineering Manager	Inspect all applicable construction sites for compliance and prioritize each site based on potential water quality impacts	Inspection prioritization will be based on various conditions, schedules, and developer history	Inspect construction sites to ensure controls meet or exceed requirements and are not causing adverse impacts to water quality
Comments:				

Enforcement Procedures	Engineering Manager	Utilize existing rules, regulations, codes, and enforce any additional regulations that are necessary and reasonable	Enforce City of Sidney Codified Ordinances, Construction Standards, Drawings, and Design Criteria	Use City Codified Ordinances to enforce regulatory mechanisms via sanctions such as stop work orders, fines, and permit denial
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Comments:

**POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT**

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	Engineering Manager	Review and modify ordinances as needed to better control water quality	Yes	City of Sidney Codified Ordinance 919 www.sidneyoh.com	Yes

Summary of Results or Activities: The City' stormwater ordinances were reviewed

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Structural and/or Non-Structural Standards Being Used	Effective
Post-Construction Requirements	Engineering Manager	Ensure that construction sites are meeting or exceeding requirements	Yes	City of Sidney Construction Standards and Drawings Section 600	Yes

Summary of Results or Activities: Continue to enforce the standards contained within the manual

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Engineering Manger	Review all applicable site plans prior to construction	Yes	2	2	Yes

Summary of Results or Activities: Site plan review and approval procedures are outlined in City Codified Ordinance Chapter 919.19

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Inspections Performed	Average Frequency	Effective
Site Inspection Procedures	Engineering Manager	Inspect 100% of applicable construction sites for compliance	Yes	2	22	2	Yes

Summary of Results or Activities: Inspect sites to ensure that the controls are installed and maintained per requirements

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
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Enforcement Procedures	Engineering Manager	Enforce construction site erosion and sediment control BMP's	Yes	1	1	Yes
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Summary of Results or Activities: City Codified Ordinances are used to enforce sanctions such as stop work orders, fines, and bonding requirements

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans/Agreements	# of Plans Developed/Agreements in Place	Effective
Long-Term O&M Plans/Agreements	Engineering Manager	Ensure long-term operation and maintenance of BMP's	Yes	1	1	Yes

Summary of Results or Activities: Responsibility for operation and maintenance of stormwater facilities are outlined in City ordinance Chapter 919

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurement 1	Measurement 2	Effective
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No records found

## POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

*Summarize activities you plan to undertake for the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Enforcement Procedures	Engineering Manager	Enforce existing rules, regulations, and codes. Develop any new regulations that are necessary and reasonable.	Enforce City of Sidney Codified Ordinances, Construction Standards, Drawings, and Design Criteria	Use City ordinances to enforce regulatory mechanisms via sanctions such as stop work orders, fines, and permit denial

Comments:

Long-Term O&M Plans/Agreements	Engineering Manager	Ensure long-term operation and maintenance of Best Management Practices	Operate and maintain stormwater facilities as described in City Codified Ordinance Chapter 919	Monitor the design, operation, and construction of stormwater facilities during the next permit year
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Comments:

Site Plan Review Procedures	Engineering Manager	Review 100% of applicable site plans prior to construction	Site plans received in the next reporting cycle will be checked for compliance with local requirements and approved by the Engineering Manager	Review applicable site plans with the consideration of potential water quality impacts
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Comments:				
Site Inspection Procedures	Engineering Manager	Inspect all applicable construction sites for compliance and prioritize each site based on potential water quality impacts	Inspection prioritization will be based on various conditions, schedules, and developer history	Inspect construction sites to ensure controls meet or exceed requirements and are not causing adverse impacts to water quality

Comments:				
Ordinance or Other Regulatory Mechanism	Engineering Manager	Review, enforce, and modify as needed City ordinances to better control water quality from sites that disturb equal to or greater than one acre	Use regulatory mechanisms for site inspection and enforcement of control measures to the maximum extent practicable	Continue to enforce City ordinances to ensure that sediment and erosion controls meet or exceed requirements during the next permit year

Comments:				
Post-Construction Requirements	Engineering Manager	Ensure that 100% of applicable construction sites are meeting or exceeding the requirements	Enforce regulation requiring erosion and sedimentation controls on applicable sites	All construction sites equal to or greater than one acre will be required to implement appropriate erosion and sedimentation BMP's

Comments:

**POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS**

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Topic(s)	Targeted Audience	# of Employees Attended	Effective
Employee Training Program 1	City of Sidney WWTP Superintendent	Train 25% of applicable staff annually	Yes	Municipal Stormwater Pollution Prevention	City Fleet Maintenance, Parks, Underground Utility, and Street Departments	41	Yes

Summary of Activity: Training is tailored to specifically address local issues

Comments:					
BMP (mechanism)	List of Municipal Facilities Subject to Program		O&M Procedures Developed?	# of Inspections Performed	Frequency of Inspections
Municipal Facilities	City of Sidney WWTP - (Conditional No Exposure) City of Sidney Service Center - (SWPPP) developed and implemented		Yes	2	Annually
BMP (mechanism)	Summarize Maintenance Activities and Schedules		Summarize Activities Performed		
MS4 Maintenance	Clean and repair detention basins, storm sewer, sewer traps, clean, repair, and replace catch basins		Cleaned 44 and repaired 1 detention basin. Cleaned 5,212, repaired 19, and replaced 55 catch basins. Cleaned 3,362 and repaired 39 linear feet of storm sewer. Cleaned 19 storm sewer traps.		
BMP (mechanism)	Procedures Developed?	Document Amounts of Wastes Properly Disposed			
Disposal of Wastes	Yes	The City collected and properly disposed of 213.64 tons of floatables and other pollutants from cleaning the sewer system and street sweeping during the permit year			
BMP (mechanism)	Covered?	Tons Used	Summarize Measures Taken to Minimize Usage		
Road Salt	Yes	845 Tons	Salt spreaders are calibrated and we used 5,150 gallons of salt brine as an alternative to road salt during the permit year		
BMP (mechanism)	Procedures Developed?	Gallons Used	Summarize Measures Taken to Minimize Usage		
Pesticide & Herbicide Usage	Yes	9 Gallons	City staff are licensed or trained applicators to ensure proper application rates are applied during the appropriate weather conditions and documented		
BMP (mechanism)	Procedures Developed?	Pounds Used	Summarize Measures Taken to Minimize Usage		
Fertilizer Usage	Yes	0 Pounds	The City did not use any fertilizer during this permit year		
BMP (mechanism)	Procedures Developed?	Document Amount of Material Collected and Properly Disposed			
Street Sweeping	Yes	The City collected and properly disposed of 213.64 tons of floatables and other pollutants from sewer cleaning and street sweeping during this permit year			
BMP (mechanism)	Summarize Any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality				
Flood Management Projects	There were no flood management projects that were assessed for impacts on water quality during this permit year				
BMP (mechanism)	Summary				

No records found

## POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

*Summarize activities you plan to undertake for the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Disposal of Wastes	City of Sidney WWTP Superintendent	Properly dispose of wastes removed from the MS4 including accumulated sediment, floatables, and other debris	Dispose of debris collected from street sweeping and sewer cleaning in a landfill	Wastes collected from our MS4 will be properly disposed of in the next permit year

Comments:				
Road Salt	City of Sidney WWTP Superintendent	Minimize the use of road salt to the maximum extent practicable and utilize alternative methods when possible	Calibrate salt spreaders to avoid excess application, and use salt brine as an alternative to road salt when feasible	Calibrate salt spreaders, use salt brine, and maintain cover over salt storage
Comments:				
Pesticide and Herbicide Usage	City of Sidney WWTP Superintendent	Minimize usage, apply only during appropriate weather conditions, and utilize spot spraying when feasible	Maintain staff that are licensed or trained applicators, minimize usage, and apply only during appropriate weather conditions	Minimize usage, document application dates, rates, and weather conditions
Comments:				
Fertilizer Usage	City of Sidney WWTP Superintendent	Minimize usage and apply at the recommended application rates	Maintain staff that are licensed or trained applicators, minimize usage, and apply at the manufactures recommended application rates	Minimize usage, document application dates, and apply at the recommended application rates
Comments:				
Street Sweeping	City of Sidney WWTP Superintendent	Reduce the amount of floatables and other pollutants discharged from the streets and roadways to the MS4	Routine street sweeping and ensure the proper disposal of the waste collected	Perform routine street sweeping and document the amount of waste removed and properly disposed of during the permit year
Comments:				
Flood Management Projects	Engineering Manager	Assess all new flood management projects for impacts on water quality	Assess projects for additional water quality protection devices or practices	Assess any new flood management projects for impacts on water quality in the next permit year
Comments:				
Employee Training Program	City of Sidney WWTP Superintendent	Train 25% of applicable City staff annually on stormwater pollution prevention	Train municipal employees to reduce stormwater pollution from municipal operations	Train employees on stormwater pollution prevention from municipal operations in the next permit year

Comments:				
List of Facilities to the Program	City of Sidney WWTP Superintendent	Reduce the discharge of pollutants from municipal fleet and storage areas	Perform and document inspections at the City's Service Center and Wastewater Treatment Plant	Continue the implementation of the Service Center SWPPP and perform inspections in the next permit year

Comments:				
MS4 Maintenance	City of WWTP Superintendent	Reduce the amount of floatables and pollutants discharged to the MS4	Clean and maintain the storm sewer system	At a minimum clean detention basins quarterly and catch basins before, during, or shortly following a rain event

Comments:

**PROPOSED CHANGES TO YOUR SWMP (IF ANY)**

*Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.*

The City listed the Clean Sweep of the Great Miami River for the 2017 permit year as a measurable goal. Due to the high amount of rainfall in July and elevated river levels it was not possible to hold this event.

**VARIANCES GRANTED (IF ANY)**

*Identify and summarize any variances granted under your storm water program.*

No variances were granted during this permit year. Procedures for variances and appeals are outlined in City Codified Ordinance Chapters 919 and 1108.

**ADDITIONAL INFORMATION**

*Please add any additional comments or attachments below.*