State of Ohio Environmental Protection Agency

NPDES Small MS4 General Permit (OHQ000002) Annual Reporting Form

Instructions for completing this form:

- OHQ000002 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1st.
- Complete the form and sign and date the certification statement below.
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Don't include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:
  Ohio Environmental Protection Agency
  Division of Surface Water
  Storm Water Program – Small MS4
  P.O. Box 1049
  Columbus, Ohio 43216-1049

Small MS4 Annual Report for Year: 2012		
Ohio EPA Facility Permit Number: 1GQ00066*AG		
Name of MS4: City of Sidney		
Primary Contact: Barry Zerkle	Title: WWTP Superintendent	
Mailing Address: 201 W. Poplar St.		
City: Sidney	Zip Code: 45365	County: Shelby
Telephone Number: (937) 498-8721	Email Address: bzerkle@sidneyoh.com	

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

Please see attachments A, B, and C

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

Print Name: Barry Zerkle

Print Title: WWTP Superintendent

Signature: Barry Zerkle

Date: 3/19/13

Click to clear all entered information (on all 14 pages of this form) CLEAR

PUBLIC EDUCATION & OUTREACH
Estimate Your Permit Area's Total Population: 21,229

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience Reached	Summary of Results	Effective (Yes or No)
Create an informed and knowledgeable community City of Sidney WWTP Superintendent or his/her designee	Publish articles on the City of Sidney web site	Storm Water Pollution Prevention Tips for Homeowners	The general public	5%	We placed an article on the City's web site for a two-month period that informed residents of activities they can do to promote cleaner water entering our storm water system	Yes
Maintain a display at the Shelby County Fair City of Sidney WWTP Superintendent or his/her designee	Distribute and display educational materials on storm water pollution prevention to the community along with water conservation technologies	Celebrate Natural Resources	A broad audience including the general public, developers, commercial and industrial entities	5% Average attendance is 11,000 for this 7-day event	As a member of the Shelby Environmental Education Coalition (SEEC) we provided educational material on ways to reduce storm water pollution and protect water resources to the attendees	Yes
Increase awareness about watershed function, non-point source pollution City of Sidney WWTP Superintendent or his/her designee	Educate a minimum of 100 Sidney students annually	Watersheds and non-point source pollution prevention	Sidney High School, Middle School, and Elementary School students	100%	There were a total of 1,554 students introduced to the concept of watersheds, how to reduce non-point source pollution, and ways to reduce the amount of storm water runoff from their properties	Yes

PUBLIC EDUCATION & OUTREACH

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Planned Activities	Proposed Schedule
Create an informed and knowledgeable community City of Sidney WWTP Superintendent or his/her designee	Publish articles on the City of Sidney web site	TBD	The general public	5%	Place an article on the City's web site informing residents of activities they can perform to reduce the amount of pollutants entering our storm sewer system	Place a pollution prevention article on the City web site for a two-month period
Provide information and publications at community events City of Sidney WWTP Superintendent or his/her designee	Provide the public with guidance and educational material on how their daily activities can impact storm water quality	TBD	A broad audience including the general public, developers, commercial and industrial entities	5%	Provide an exhibit and disseminate educational material to protect our storm water	Maintain a display and distribute educational brochures and pamphlets for the entire week of the fair
Raise awareness about non-point source pollution and watershed function City of Sidney WWTP Superintendent or his/her designee	Educate a minimum of 100 Sidney school students annually	Watersheds and non-point source pollution prevention	Sidney High School, Middle School, and Elementary students	100%	Students will be introduced to the concept of watersheds, how to reduce non-point source pollution, and ways to reduce the amount of storm water runoff from their properties	Provide watershed and non-point source pollution prevention education for Sidney school students during the next reporting cycle

PUBLIC INVOLVEMENT/PARTICIPATION

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People Participated	Summary of Results	Effective (Yes or No)
Clean Sweep of the Great Miami River City of Sidney WWTP Superintendent or his/her designee	Coordinate a volunteer effort to reduce pollution of our local river and promote a clean and natural resource, the Great Miami River	Get Wet, Get Dirty, Get Going!	The General public This event was promoted in newspapers, on television, web sites, and on the radio	110 Approximately 20 school age children and 35 employees from the City's largest industry were among the participants	Approximately 3,000 pounds of debris and 15 tires were removed from the Great Miami River	Yes
Stream quality monitoring to determine the health of local streams City of Sidney WWTP Superintendent or his/her designee	Facilitate training of at least 100 students annually	N/A	Sidney High School and Grade School students	301	Participants seined and identified macro invertebrates, performed chemical tests, and recorded visual observations. They used the collected data to evaluate the relative health of the streams	Yes
Storm drain stenciling City of Sidney WWTP Superintendent or his/her designee	Provide an opportunity for students to promote water quality	No Dumping Drains To River	Sidney Middle School students	6	Seventh Grade students stenciled storm drains around the school to inform the public that the catch basins drain to the river and discourage illegal dumping	Yes

PUBLIC INVOLVEMENT/PARTICIPATION

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Summary of Planned Activities	Proposed Schedule
Clean Sweep of the Great Miami River City of Sidney WWTP Superintendent or his/her designee	Coordinate a volunteer effort to reduce pollution of our local river and promote a clean and natural resource, the Great Miami River	Get Wet, Get Dirty, Get Going!	The general public	120	Encourage public involvement and participation in keeping our waters clean by having volunteers remove debris from the Great Miami River	Coordinate a river clean-up in July to clean 16.5 miles of the Great Miami River
Stream quality monitoring to determine the health of the streams City of Sidney WWTP Superintendent or his/her designee	Facilitate training of 100 students annually	N/A	Sidney High School and Middle School students	250	Students will seine and identify macro invertebrates, perform chemical tests, and record visual observations. They will use the collected data to evaluate the relative health of the streams	Hold stream team monitoring during the next reporting cycle
Storm drain stenciling City of Sidney WWTP Superintendent of his/her designee	Provide an opportunity for students to promote water quality	No Dumping Drains To River	Sidney Middle School Students	6	Organize an event where students stencil storm drains with a message that informs the public that the catch basin drains directly to the river and discourage illegal dumping	Coordinate a storm drain stenciling project with Sidney Middle School Students during the next reporting cycle

ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))	Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism City of Sidney WWTP Superintendent	Ensure appropriate enforcement procedures and actions	Yes	City Codified Ordinance Chapters 919 and 913.05 www.sidneyoh.com	There were 5 investigations that were addressed and documented during this permit year	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates	Effective (Yes or No)
Storm Sewer System Map City of Sidney WWTP Superintendent	Continue to map and field verify all known outfalls using GPS and Arc GIS technology	Yes	All of the known storm sewer outfalls have been mapped using GPS and Arc GIS technology. This map also contains the names of the receiving streams. All known outfalls have been dry-weather screened during this permit year including one previously unknown.	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates	Effective (Yes or No)
HSTS Mapping and List City of Sidney WWTP Superintendent	Evaluate the status of all home sewage treatment systems located in our MS4	Yes	There was one home sewage treatment system connected to central sewer this permit year. There are two addresses currently under Connection Orders. A proposed connection schedule has been developed for eligible addresses.	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates	Effective (Yes or No)
IDDE Plan City of Sidney WWTP Superintendent	Locate and eliminate illicit discharges within the MS4	Yes	Using maps, Health Department Permits, and field verification it has been determined that one home sewage treatment system in the City has the possibility to discharge into the MS4. This system is inspected annually by the County Health Department to ensure that it is operating as designed and not creating a nuisance.	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Outfalls Screened	# of Dry-Weather Flows Identified	# Of Illicit Discharges:		Effective (Yes or No)
					Identified*	Eliminated	
Dry-Weather Screening of Outfalls **Total # of Outfalls** 67 City of Sidney WWTP Superintendent	Dry-weather screen a minimum of 20 percent of outfalls annually during the permit term	Yes	67	0	0	0	Yes

*Include an attachment which provides schedules for elimination of illicit connections that have been identified but have yet to be eliminated.

ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism City of Sidney WWTP Superintendent or his/her designee	Review and enforce local regulations prohibiting non-storm water discharges into the MS4	Review local regulations prohibiting non-storm water discharges into the MS4 and ensure that appropriate enforcement actions are taken	Review the City's storm water ordinances and record any proposed changes in the permit year. Implement appropriate enforcement procedures and actions.
Storm Sewer System Map City of Sidney WWTP Superintendent or his/her designee	Update storm water outfall map annually	Field verify and map all new or previously unknown outfalls using GPS and Arc GIS technology	All new or previously unknown outfalls will be dry-weather screened per Standard Operating Procedures and added to the existing storm water outfall map
HSTS Mapping and List City of Sidney WWTP Superintendent or his/her designee	Re-evaluate 100% of the home sewage treatment systems located inside of the MS4. Update the home sewage treatment system map annually.	Working with the local Health Department and City officials review the status of the home sewage treatment systems located within the City and the proposed connection date for eligible addresses	Work with the County Health Department and local wastewater authority to require eligible addresses to comply with Connection Orders.
IDDE Plan City of Sidney WWTP Superintendent or his/her designee	Respond to all complaints received within 24 hours to minimize adverse water quality impacts or repeated dumping	A link has been placed on the City's web site along with contact information to allow residents to report illegal dumping and storm water complaints	Address, document, and investigate illicit discharges to the MS4 including illegal dumping and spills in a timely manner. Inspect the home sewage treatment system that has the possibility to discharge into the MS4.
Dry-Weather Screening of Outfalls City of Sidney WWTP Superintendent or his/her designee	Dry-weather screen a minimum of 20% of known outfalls including any newly installed or previously unknown outfalls to ensure that all known outfalls are screened during this permit cycle	Continue to identify and screen outfalls per Standard Operating Procedures that we have developed	Dry-weather screen all previously unknown and new outfalls along with a minimum of 14 existing outfalls per Standard Operating Procedures

OhioEPA

State of Ohio Environmental Protection Agency

SMALL MS4 ANNUAL REPORT FORM

CONSTRUCTION SITE RUNOFF CONTROL

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))	Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism City Engineer	Review and modify ordinances to better control water quality	Yes	City Codified Ordinance Chapter 919 www.sidneyoh.com	The City's storm water ordinances were reviewed and any proposed changes were recorded	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Standards Being Used	Summary of Results or Activities	Effective (Yes or No)
Sediment and Erosion Control Requirements City Engineer	Ensure that 100% of the applicable sites are meeting the requirements	Yes	City of Sidney Construction Standards and Drawings Section 600	Applicable construction sites are required to install and maintain erosion and sedimentation BMP's	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Complaints		Summary of Results or Activities	Effective (Yes or No)
			Received	Followed-Up On		
Complaint Process WWTP Superintendent	Ensure that 100% of concerns are processed in a timely manner	Yes	0	0	All complaints received are addressed with the developer and documented	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Summary of Results or Activities	Effective (Yes or No)
Site Plan Review Procedures WWTP Superintendent	Review all applicable construction site plans prior to construction	Yes	4	4	All site plans have been reviewed prior to approval per City Codified Ordinance Chapter 919.19	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Site Inspections Performed			Summary of Results or Activities	Effective (Yes or No)
			# of Applicable Sites	# Performed	Avg. Frequency		
Site Inspection Procedures City Engineer	Inspect all applicable sites every two-weeks at a minimum	Yes	4	36	Biweekly	Inspect sites to ensure that controls are installed and maintained per requirements	Yes

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Violations		Summary of Results or Activities	Effective (Yes or No)
			# of Violation Letters	# of Enforcement Actions		
Enforcement Procedures City Engineer	Enforce construction site erosion and sediment control BMP's	Yes	0	0	City Codified Ordinances are used to enforce sanctions such as stop work orders, fines, and bonding requirements	Yes

*Include an attachment which identifies applicable sites within your jurisdiction for this reporting period.

CONSTRUCTION SITE RUNOFF CONTROL

- Summarize activities you plan to undertake during the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism City Engineer	Review, enforce, and modify City Ordinances to better control water quality from disturbed sites equal to or greater than one acre	Review storm water ordinances and record any proposed changes during the permit year	Continue to enforce City Ordinances and review them with the objective of modifying them at the end of the permit cycle to best meet our MS4 needs
Sediment and Erosion Control Requirements City Engineer	Ensure that 100% of the applicable construction sites are meeting or exceeding the requirements	Continue to inspect construction sites to ensure controls meet or exceed requirements, and are not causing adverse impacts to water quality	All construction sites greater than or equal to one acre will be required to implement and maintain appropriate erosion and sedimentation BMP's
Complaint Process WWTP Superintendent	Ensure that all concerns are processed and addressed in a timely manner	Address and document all complaints received by the public related to construction site sediment and erosion control	Complaints received during the next reporting cycle will be addressed in a timely manner and documented
Site Plan Review Procedures WWTP Superintendent	Review 100% of applicable site plans prior to construction	Perform site plan review of sites greater than or equal to one acre with the consideration of potential water quality impacts	Site plans received in the next reporting cycle will be checked for compliance with local codes and approved by the City Engineer
Site Inspection Procedures City Engineer	Inspect all applicable construction sites for compliance and prioritize each site based on potential water quality impact	Continue to use regulatory mechanisms for site inspection and enforcement of control measures to the maximum extent practicable	Inspection prioritization will be based on various conditions, schedules, and developer history
Enforcement Procedures City Engineer	Utilize existing rules, regulations, codes, and enforce any additional regulations that are necessary and reasonable	Continue using City Codified Ordinances to enforce regulatory mechanisms via sanctions such as stop work orders, fines, and/or permit denial	Enforce Codified Ordinances, City of Sidney Construction Standards, Drawings, and Design Criteria

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))		Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism City Engineer	Review as needed City Codified Ordinances and Construction Standards	Yes	City of Sidney Codified Ordinance 919 www.sidneyoh.com		The City's storm water ordinances were reviewed, proposed changes in the permit year were recorded	Yes
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**Structural and/or Non-Structural Standards Being Used**		**Summary of Results or Activities**	**Effective (Yes or No)**
Post-Construction Requirements City Engineer	Ensure construction sites are meeting or exceeding requirements	Yes	City of Sidney Construction Standards and Drawings Section 600		Continue to enforce guidelines contained within the manual	Yes
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**# of Applicable Sites Requiring Post-Const. BMPs**	**# of Plans Reviewed**	**Summary of Results or Activities**	**Effective (Yes or No)**
Site Plan Review Procedures City Engineer	Review all applicable construction site plans prior to construction	Yes	4	4	Plan review and approval procedures are outlined in City Codified Ordinance Chapter 919.19	Yes
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**Site Inspections Performed**		**Summary of Results or Activities**	**Effective (Yes or No)**
			# Performed	**Avg. Frequency**		
Site Inspection Procedures City Engineer	Inspect 100% of applicable construction sites for compliance	Yes	36	Biweekly	Inspect sites to ensure that required controls are installed and maintained per requirements	Yes
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**Violations**		**Summary of Results or Activities**	**Effective (Yes or No)**
			# of Violation Letters	**# of Enforcement Actions**		
Enforcement Procedures City Engineer	Enforce construction site erosion and sediment control BMP's	Yes	0	0	City Codified Ordinances are used to enforce sanctions such as stop work orders, fines, bonding requirements	Yes
BMP & Responsible Party	**Measurable Goal**	**Completed (Yes or No)**	**# of Sites Requiring Plans/Agreements**	**# of Plans Developed/Agreements in Place**	**Summary of Results or Activities**	**Effective (Yes or No)**
Long-Term O&M Plans/Agreements City Engineer	Ensure long-term operation and maintenance of BMP's	Yes	4	4	Responsibility for operation and maintenance of storm water facilities are outlined in City Ordinance 919	Yes

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism City Engineer or his/her designee	Enforce, review, and modify as needed the City's Codified Ordinances and Construction Standards	Review storm water ordinances and record any proposed changes during the permit year	Continue to enforce City Ordinances and review them with the objective of modifying them at the end of the permit cycle to best meet our MS4 needs
Post-Construction Requirements City Engineer or his/her designee	Ensure that 100% of applicable construction sites are meeting or exceeding the requirements	Continue to inspect construction sites to ensure controls meet or exceed requirements and are not causing adverse impacts to water quality	All construction sites equal to or greater than one acre will be required to implement appropriate erosion and sedimentation BMP's
Site Plan Review Procedures City Engineer or his/her designee	Review 100% of applicable site plans prior to construction	Review applicable site plans with the consideration of potential water quality impacts	Site plans received in the next reporting cycle will be checked for compliance with local codes and approved by the City Engineer
Site Inspection Procedures City Engineer or his/her designee	Inspect applicable construction sites for compliance and prioritize each site based on potential water quality impacts	Continue to use regulatory mechanisms for site inspection and enforcement of control measures to the maximum extent practicable	Inspection prioritization will be based on various conditions, schedules, and developer history
Enforcement Procedures City Engineer or his/her designee	Utilize existing rules, regulations, codes, and enforce any additional regulations that are necessary and reasonable	Continue to use City Codified Ordinances to enforce regulatory mechanisms via sanctions such as stop work orders, fines, and/or permit denial	Enforce Codified Ordinances, City of Sidney Construction Standards, Drawings, and Design Criteria
Long-Term O&M Plans/Agreements City Engineer or his/her designee	Ensure long-term operation and maintenance of Best Management Practices	Monitor the design, operation, and construction of storm water facilities	Continue to operate and maintain storm water facilities as described in City Codified Ordinance Chapter 919 during the next permit year

OhioEPA

State of Ohio Environmental Protection Agency

SMALL MS4 ANNUAL REPORT FORM

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Topic(s)	Targeted Audience	# of Employees Attended	Summary of Activity	Effective (Yes or No)
Employee Training Program WWTP Supt.	Train 25% of applicable staff annually	Yes	Municipal Storm Water Pollution Prevention	City WWTP,Parks, Street,Garage, and Underground Utility	40	Storm Water Pollution Prevention	Yes

List of Municipal Facilities Subject to Program	O&M Procedures Developed for Facilities (Yes or No)	# of Facility Inspections Performed	Frequencies of Such Inspections
City of Sidney WWTP - (Conditional No Exposure) City of Sidney Service Center - (SWPPP developed and implemented)	Yes	One inspection at each facility	Annually

MS4 Maintenance	**Summarize Maintenance Activities and Schedules**	**Summarize Activities Performed**
	Clean detention and catch basins, storm sewer, dirt traps repair/replace catch basins, storm sewer, street sweeping	Cleaned 10,repaired 6 detention basins.Cleaned 6,428,repaired 33,replaced 21 catch basins.Cleaned 12,159 ft./repaired 125 ft. storm sewer,cleaned 8 dirt traps

Disposal of Wastes	**Procedures Developed (Yes or No)**	**Document Amounts of Wastes Properly Disposed**	
	Yes	The City collected and properly disposed of 307.99 tons of floatables and other pollutants from sewer cleaning and street sweeping during this permit year, excavation spoils are sent to a landfill.	
Road Salt	**Covered (Yes or No)**	**Tons Used**	**Summarize Measures Taken to Minimize Usage**
	Yes	1,000 Tons	Salt spreaders are calibrated and we used 4,500 gallons of salt brine as an alternative to road salt during this permit year.
Pesticide & Herbicide Usage	**Procedures Developed (Yes or No)**	**Gallons Used**	**Summarize Measures Taken to Minimize Usage**
	Yes	15 Gallons	Staff are trained/licensed applicators to ensure proper application rates are applied in the appropriate weather conditions and documented
Fertilizer Usage	**Procedures Developed (Yes or No)**	**Pounds Used**	**Summarize Measures Taken to Minimize Usage**
	Yes	3,062 Pounds	Staff are trained/licensed applicators to ensure proper application rates are applied in the appropriate weather conditions and documented
Street Sweeping	**Procedures Developed (Yes or No)**	**Document Amount of Material Collected and Properly Disposed**	
	Yes	The City collected and properly disposed of 307.99 tons of floatables and other pollutants from sewer cleaning and street sweeping during this permit year.	
Flood Management Projects	**Summarize any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality**		
	There were no flood management projects that were assessed for impacts on water quality during this permit year		

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Employee Training Program WWTP Superintendent	Train 25% of the City field staff annually on storm water pollution prevention	Train municipal employees to prevent and reduce storm water pollution from municipal operations	Train employees on storm water pollution prevention from municipal operations during this permit year
List of Facilities Subject to Program WWTP Superintendent	Reduce the discharge of pollutants from municipal fleet and storage areas	Perform and document inspections at the City's Service Center and Wastewater Treatment Plant	Continue the implementation of the Service Center SWPPP and perform inspections during this permit year
MS4 Maintenance WWTP Superintendent	Reduce the discharge of floatables and pollutants to the MS4	Continue to clean and maintain the storm sewer system and perform street sweeping	Clean detention basins quarterly at a minimum and catch basins during or shortly following a rain event
Disposal of Wastes WWTP Superintendent	Properly dispose of waste removed from the MS4 including accumulated sediment, floatables, and other debris	Dispose of debris collected from street sweeping and sewer cleaning in a landfill, recycle concrete and asphalt	Debris, concrete, and asphalt collected from our MS4 will be properly disposed and recycled in this permit year
Road Salt WWTP Superintendent	Minimize road salt usage to the maximum extent practicable and utilize alternative methods when possible	Calibrate salt spreaders to avoid excess application, use salt brine as an alternative to road salt when feasible	Continue to calibrate salt spreaders, use salt brine, and maintain cover over salt storage
Pesticide & Herbicide Usage WWTP Superintendent	Minimize usage, apply only during appropriate weather conditions, and utilize spot spraying when feasible	Maintain staff that are trained/licensed applicators, minimize usage, and apply during appropriate weather conditions	Continue efforts to minimize usage, document application dates and weather conditions
Fertilizer Usage WWTP Superintendent	Minimize usage and apply only during appropriate weather conditions	Maintain staff that are trained/licensed applicators, minimize usage, and apply during appropriate weather conditions	Continue efforts to minimize usage, document application dates and weather conditions
Street Sweeping WWTP Superintendent	Reduce the discharge of floatables and other pollutants from streets and roadways to the MS4	Routine street sweeping including the proper disposal of the waste removed from the MS4	Continue routine street sweeping and document the amount of waste removed and properly disposed of during the permit year
Flood Management Projects City Engineer	Assess all new flood management projects for impacts on water quality	Assess projects for additional water quality protection devices or practices	Assess new projects for impacts on water quality in the permit year

PROPOSED CHANGES TO YOUR SWMP (IF ANY)

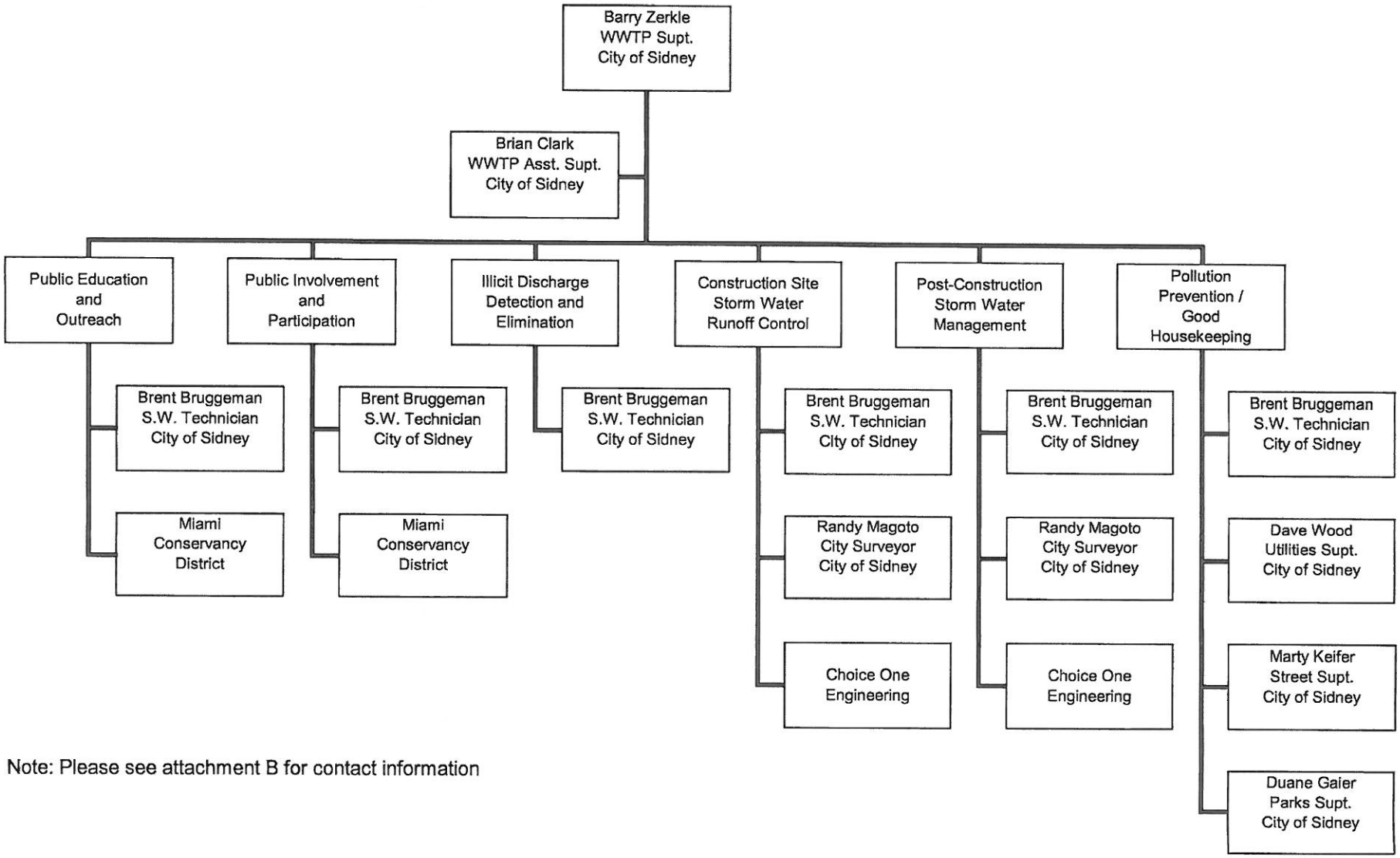
- Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.

VARIANCES GRANTED (IF ANY)

- Identify and summarize any variances granted under your storm water program.

No variances were granted during this permit year. Procedures for variances and appeals are outlined in City Codified Ordinance Chapter 919.

Attachment A
Table of Organization



Note: Please see attachment B for contact information

Attachment B
Contact Information

Barry Zerkle
WWTP Superintendent
City of Sidney
(937) 498-8721
bzerkle@sidneyoh.com

Brian Clark
WWTP Asst. Superintendent
City of Sidney
(937) 498-8726
bclark@sidneyoh.com

Brent Bruggeman
Storm Water Technician
City of Sidney
(937) 498-8724
bbruggeman@sidneyoh.com

Miami Conservancy District
Watershed Team
(937) 223-1271
info@miamiconservancy.org

Randy Magoto
City Surveyor
City of Sidney
(937) 498-8717
rmagoto@sidneyoh.com

Choice One Engineering
City Contract Engineer
(937) 497-0200
www.choiceoneengineering.com

Dave Wood
Underground Utilities Superintendent
City of Sidney
(937) 498-8157
dwood@sidneyoh.com

Marty Keifer
Street Superintendent
City of Sidney
(937) 498-8153
mkeifer@sidneyoh.com

Duane Gaier
Parks Superintendent
City of Sidney
(937) 498-8105
dgaier@sidneyoh.com

Attachment C
Memorandum of Understanding

Miami Conservancy District, as a watershed-based organization whose mission includes the conservation of water resources, hereby accepts responsibility for implementing Best Management Practices under minimum control measures #1, #2, and #3 within the five-year permit period on behalf of the following communities:

Bath Township (Greene County)
Bethel Township (Clark County)
Bethel Township (Miami County)
Butler County
Butler Township (Montgomery County)
Carlisle
Centerville
Clark County
Clayton
Concord Township (Miami County)
Englewood
Enon
Fairborn
Franklin
German Township (Clark County)
German Township (Montgomery County)
Germantown Village
Green Township (Clark County)
Greenville
Hamilton
Harrison Township (Montgomery County)
Huber Heights
Jefferson Township (Montgomery County)
Kettering
Lawrenceville
Mad River Township (Clark County)
Miami County
Miami Township (Montgomery County)
Miamisburg
Monroe Township (Miami County)
Montgomery County
Moorefield Township (Clark County)
Moraine
Oakwood
Piqua
Riverside
Sidney
Springboro
Springfield
Springfield Township (Clark County)
Staunton Township
Tipp City
Trotwood
Troy
Union
Union Township (Miami County)
Vandalia
Washington Township (Montgomery County)
West Carrollton
West Milton
Wright State University

Attachment D
Applicable Construction Sites

Site Address	Activity
1675 Campbell Rd.	Redevelopment
2450 Ross Ave.	Redevelopment
1150 S. Vandemark Rd.	Redevelopment
401 N. Stolle Ave.	Redevelopment