



City of Sidney, Ohio
Declaration of Exemption

(See Instructions Below on Page 2)

Mail completed form to:
City of Sidney
Revenue Collections – Tax
201 W. Poplar St.
Sidney OH 45365

This exemption form may NOT be used by those engaged in business, including those receiving self-employment or rental income within the City of Sidney.

Effective with the 2009 tax year, the City of Sidney requires mandatory filing of City tax returns. If you meet one of the following exemptions, the filing of this declaration will serve to meet the filing requirement.

SOCIAL SECURITY NUMBER _____ LAST NAME _____ FIRST NAME _____ INITIAL _____
PRESENT ADDRESS _____ APT # _____ CITY _____ STATE _____ ZIP _____

1. I am a PERMANENTLY RETIRED person receiving only pension income or other non-taxable income for the year.....DATE RETIRED:
(Continued exemption unless you become employed or earn Sidney taxable income during any subsequent year.)

Month -- Day --- Year

2. I am a PERMANENTLY DISABLED person receiving only non-taxable income for the year.....DATE DISABLED:
(Attach copy of proof of permanent disability.) (Continued exemption unless you become employed or earn Sidney taxable income during any subsequent year.)

Month -- Day --- Year

3. I had no SIDNEY TAXABLE INCOME for the entire year of _____
(Attach a copy of Page 1 of your Federal 1040 Form) (Current Year Exempt Only)

4. I did not reside in the City of Sidney for any part of the tax year _____.
Provide Move In or Move Out date and check In or Out check box below.
DATE OF MOVE: IN or OUT of Sidney:

Month -- Day --- Year

5. Taxpayer is DECEASED.....DATE OF DEATH:

Month -- Day --- Year

6. I was on active duty as a member of the ARMED FORCES, including National Guard, of the United States for the entire year of _____ and received no income taxable by the City of Sidney. (This does not include civilians employed by the military.)
(Current Year Exempt Only) (Attach copy of proof of your military status.)

7. I am FILING a JOINT return with my spouse. (Spouse’s name and social security number must be completed below.)

SPOUSE’S NAME (LAST, FIRST & INITIAL) _____

SPOUSE’S SOCIAL SECURITY NUMBER _____

I hereby declare the information supplied above to be true, correct and complete.
(Please print form and sign below)

Signature _____ Date _____

Spouse’s Signature _____ Date _____

Phone Number _____



CITY OF SIDNEY DECLARATION OF EXEMPTION FORM INSTRUCTIONS

If you were a wage-earner, were self-employed, owned rental property, or derived any other city taxable income you are NOT exempt from the annual filing requirement and may not use this form.

EXEMPTION #1 If you were retired for the entire year in question, receiving only income not taxable by the City of Sidney (pension income, social security, interest, dividends, capital gains or other non-taxable income) for all of the year AND do not anticipate deriving any Sidney taxable income in the future, indicate so by filling in the date of your retirement. Permanently retired individuals need file this form only once. However, if your status changes and you again become employed or earn Sidney taxable income, you will be required to file a Sidney tax return for any full/partial year in which such income is earned.

EXEMPTION #2 If you were permanently disabled for the entire year in question, receiving only social security, interest, dividends, capital gains or other non-taxable income for all of the year AND do not anticipate deriving any Sidney taxable income in the future, indicate so by filling in the date of your permanent disability. Attach documentation supporting your permanent disability. Permanently disabled individuals need file this form only once. However, if your status changes and you again earn Sidney taxable income, you will be required to file a Sidney tax return for any full/partial year in which such income is earned.

EXEMPTION #3 If you are not retired or permanently disabled, but did not receive any Sidney taxable income for the year in question, indicate so by checking Box 3 and attaching page 1 of your Federal Form 1040. This exemption is for one year only and this form must be completed for each subsequent applicable year. Non-taxable income includes interest, dividends, capital gains, military pay, income earned while under the age of 16, alimony, social security benefits, welfare payments, unemployment benefits, workers' compensation benefits, and pension income.

EXEMPTION #4 If you did not reside in the City of Sidney at all during the year in question, indicate so by filling in the date you moved into or out of Sidney. College students with a legal residence in Sidney are not exempt from filing. A majority of students are living at their respective colleges during the school year; however, their domicile (legal residence) is their parents' home.

EXEMPTION #5 If the taxpayer in question is deceased, the executor of the taxpayer's estate should indicate the taxpayer's date of death.

EXEMPTION #6 If you were on active duty in the U.S. Armed Forces for the entire year in question and received no income taxable by the City of Sidney, indicate so by checking Box 6. Military pay and allowances of members of the U.S. Armed Forces, including reserve components and the Ohio National Guard are not taxable. This exemption is for one year only and this form must be completed for each subsequent applicable year. Attach documentation supporting your military status.

EXEMPTION #7 If you have filed jointly with your spouse, indicate so by filling in the name of the spouse and provide the Social Security Number at the top of the form. If, in a subsequent year, a married couple elects to file separately, it shall be the responsibility of each spouse to obtain and file a return.

In all cases where you are eligible for exemption, you must provide your social security number, name, address and phone number. **THIS EXEMPTION FORM IS NOT VALID AND WILL NOT BE PROCESSED WITHOUT THE TAXPAYER'S SIGNATURE.**

Answers to frequently asked questions and an expanded list of taxable and non-taxable income can be found at our website - www.sidneyoh.com/departments/taxation.htm.

If you have questions or need assistance completing this form, please contact our office. We can be reached by email at tax@sidneyoh.com, by phone at (937) 498-8111, or by fax at (937) 498-8149.