



CITY OF SIDNEY

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APPLICATION FOR SIDEWALK SIGN PERMIT

I. APPLICANT INFORMATION

Applicant is: [ ] Business Owner [ ] Sign Contractor [ ] Other \_\_\_\_\_

Applicant: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

II. SIGN INFORMATION

Business Name \_\_\_\_\_ Location/Address of Sign \_\_\_\_\_

Sign Materials \_\_\_\_\_ (specifications sheet is acceptable)

Sign Face Height \_\_\_\_\_ x Width \_\_\_\_\_ = \_\_\_\_\_ sq. ft. Total Height from sidewalk \_\_\_\_\_ ft.

Proposed start date of display: \_\_\_\_\_

SIGN REGULATIONS: Sidewalk signs shall be permitted in the B-5 District for street level businesses only. It shall be the applicant's or owner's responsibility to maintain sidewalk signs in good condition. Such signs shall not exceed eight square feet in area and four feet in height. Signs must be placed within twelve inches of the building façade directly in front of the business for which they are advertising.

Sidewalk sign permits are valid for twelve months, at which time either the sign can be removed or a new permit application can be completed.

IV. APPLICANT CERTIFICATION

I HEREBY CERTIFY THAT THE ABOVE INFORMATION AND ATTACHMENTS ARE ACCURATE TO THE BEST OF MY KNOWLEDGE. I ALSO ACKNOWLEDGE THAT PROVIDING INNACURATE INFORMATION ON THIS APPLICATION OR ATTACHMENTS MAY INVALIDATE THE APPLICATION OR SUBSEQUENTLY APPROVED PERMIT.

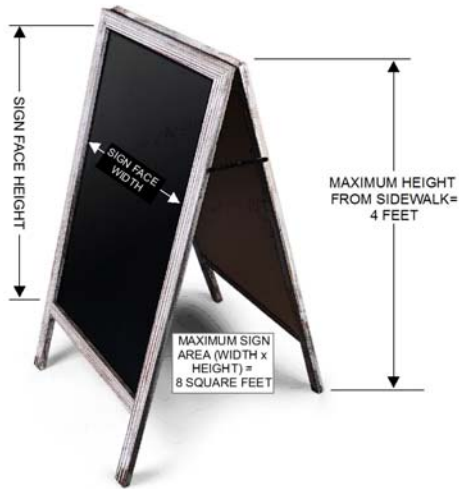
\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

For Office Use Only
APPLICATION NO. \_\_\_\_\_ DATE FILED \_\_\_\_\_ FEES PAID \$ \_\_\_\_\_
BY \_\_\_\_\_ NOTES \_\_\_\_\_

**What paperwork is required to apply for a sidewalk sign permit?** The sign permit application and specifications (materials, structure, support, etc) are the only items needed.

**What are the size limitations for a sidewalk sign?** Signs cannot exceed eight square feet in area each side, nor can the total height exceed four feet.



**Where can I place a sidewalk sign?** Such signs must be placed directly in front of the store for which they are advertising. They must be placed no more than twelve inches from the street-grade building façade.



**Can I have a sidewalk sign and a temporary sign at the same time?** No; A business may either display a temporary sign (such as a banner) or a sidewalk sign. Temporary signs require a permit, and if a sidewalk sign permit is on record for the same address, the applicant will be advised to remove the sidewalk sign for the duration of the temporary sign permit.

**How long can I have a sidewalk sign?** Sidewalk signs are permitted in twelve-month periods. They can be displayed seven days a week between the hours of 7:00 a.m. and 9:00 p.m.

**What is the fee for a sidewalk sign permit?** \$80.00 each twelve-month period.

**How long does it take for approval?** If the application is complete and accurate, the Community Development Department can usually have the application approved within 1-2 working days.

**How must the property be zoned?** Sidewalk signs are allowed in the B-5, Court Square Business District only.

